



## Comprehensive HR Resources and Consulting Services

# UltimateHR from Complete HR Solutions

Complete HR Solutions, a division of Complete Payroll Solutions, provides personalized HR solutions supported by certified HR professionals. That's what you get when you work with us. Whether you need proactive HR guidance for compliance, a customized handbook, or an HR Business Partner by your side, our experts will be right there to assist you. Our HR consulting, combined with our HR technology, creates the perfect alignment for helping you protect and manage your employees.

### About the UltimateHR Package

Firstly, you get access to a comprehensive HR library and suite of online tools to help you manage compliance and your employees. You'll be supported by a dedicated HR Business Partner offering personalized consulting. Your dedicated partner will become familiar with your business and offer tailored services specific to your business's needs. This package includes training, consultation, and a customized handbook.

### What's included in the UltimateHR Package?

- Online HR Library
  - State Employment
  - Law Library
  - Health Care Reform and Guidelines
  - Job Description Builder
  - Employee Cost Calculator
  - Interview Question Builder
  - Performance Review Builder
  - Total Compensation
  - Statement Builder
  - Hundreds of Forms and Policies
  - FMLA Guidelines
- Deluxe Poster Service with Updates
- HR Hotline Team
- HR Assessment with Custom Action Plan
- Quarterly Check-in from HR Team
- Custom Employee Handbook (up to 6 state addendums)
- Annual Handbook Update Service
- Additional Consulting and Training (Up to 10 hours per year)
- Dedicated HR Business Partner
- 5 Salary benchmarking reports
- E-posters for each state in operation
- 10 e-learnings
- Getting started safety forms package
- Toolbox Talks - Pre-shift Briefings
- Safety Briefing Trainings - General Industry
- OSHA resource guides, booklets and fact sheets
- Sexual Harassment Training for Managers or Employment Law Training for Managers
- Hire Recruiting Platform